

TECH LADIES

JOB SEARCH CHECKLIST

You've already made a huge step in your career journey by joining our community! If you're mapping out a job search strategy, our team understands that this process can feel overwhelming, so we've curated some of our favorite helpful resources that will help you kickstart your resume, prepare for interviews, and so much more! Click on the resources below to get started on your job search.

- ☐ **Tech Ladies Job Board**
We drop hundreds of openings on our [secret job board](#) every week. Learn more about our hiring partners and browse open positions that align with your career goals.
- ☐ **Strength Assessment**
Talking about yourself can be hard, but you'll find a lot of value in new vocabulary to describe your strengths. [This strengths finder](#) will help you identify what makes you an amazing candidate, and what areas you can improve on.
- ☐ **Resume Editing**
Outline your experience and show off your skills by utilizing these [43 resume tips](#). And be sure to take a look at how you can [tailor your resume for a tech role](#).
- ☐ **Resume Scanning**
Beat the applicant tracking system by optimizing your resume for keywords. Check out [Jobscan](#) to boost your chances of recruiters seeing your resume.
- ☐ **Cover Letter Tips & Tricks**
Wondering what to include in your cover letter? [Here's what you should keep in mind](#) when talking about your experience and aligning your skills with the role you want.
- ☐ **LinkedIn Must-Haves**
When looking for jobs in tech, we have [a few secret tips](#) that will help you highlight your expertise and get you in front of recruiters and hiring managers online.
- ☐ **Interview Talking Points**
Ease those nerves by reviewing these [125 common interview questions](#). That way, you're fully prepared to talk about yourself and win over the hiring manager.
- ☐ **Salary Negotiation Tips**
Not sure how to ask for more money? [These salary negotiation tips](#) will help guide the conversation so you feel confident accepting a number you deserve.
- ☐ **Tech Ladies Job Search Tracker**
Keep an organized list of your job applications and each stage of the interview process with [this progress tracker](#). *Note: Make a copy for yourself to edit.*
- ☐ **Career Journal and Affirmations**
Discover clarity and build confidence with this [Career Journal and Career Affirmation Cards bundle](#). You'll have access to writing prompts and mini career lessons that touch on salary negotiation, goal-setting, skill assessment, and more.

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