

TIPS TO SIMPLIFY THE BUILDING PERMIT PROCESS

BUILDING PERMITS

Building permits can prove intimidating to obtain. Depending on where you live, there could be different requirements to meet.

Having the right permits in place may seem a bit daunting but taking the time to work with your city will help you avoid major problems, fees, and delays in the long run.

In order to simplify the process, follow these suggested tips.



**SCAN THIS BARCODE FOR
MORE INFORMATION**



VISIT THE CITY OFFICE

City officials can help you understand restrictions and limitation on your property.



OBTAIN YOUR PARCEL NUMBER

Having your parcel number with you at the city office will save you time and allow you to get accurate information.



LEARN ABOUT RESTRICTIONS

Make sure you check with the city to determine if any restrictions apply to your property.



SUBMIT FORMS

The process of submitting completed forms online is usually simple and easy. In addition to the city forms, other information may be required.